# FINANCIAL STATEMENTS AND INDEPENDENT AUDITOR'S REPORT

AID TO INMATE MOTHERS, INC.

**DECEMBER 31, 2012** 

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# ∃ Bruce A. Moore, CPA, LLC ∃

#### Independent Auditor's Report

Executive Board Aid to Inmate Mothers, Inc.

I have audited the accompanying statement of financial position of Aid to Inmate Mothers, Inc. as of December 31, 2012, and the related statements of activities and changes in net assets, functional expenses, and cash flows for the year then ended. These financial statements are the responsibility of the Organization's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

In my opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Aid to Inmate Mothers, Inc. as of December 31, 2012, and the results of its operations and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Bing Engou, St. Lie

Prattville, Alabama June 25, 2013

## STATEMENT OF FINANCIAL POSITION

## December 31, 2012

## **ASSETS**

	GENERAL OPERATING FUND
CURRENT ASSETS	
Cash	\$ 7,994
Marketable securities	666
Prepaid expenses	6,052
Pledges and grants receivable	116,215
Total current assets	130,927_
PROPERTY AND EQUIPMENT	
Equipment, net of accumulated depreciation	8,919
	\$ 139,846
LIABILITIES AND NET ASSETS	
CURRENT LIABILITIES	•
Accounts payable - trade	3,931
Accrued payroll taxes	2,791
Line of credit - compass bank	11,510
Emo of order Compass Sunk	11,510
Total current liabilities	18,232
NET ASSETS	
Unrestricted net assets	121,614
	\$ 139,846

## STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS

## Year Ended December 31, 2012

	GENERAL OPERATING
	FUND
CHANGES IN UNRESTRICTED NET ASSETS	
Support and revenue	
Direct public support	204,381
State, city, and foundation	26,769
Individuals, churches, and organizations	2,336
Fundraising income	2000
Total direct public support	233,486
Indirect support	
United Way	33,790
Total unrestricted revenues and gains	<u>267,276</u>
Expenses	
Program services	218,311
Management and general	17,343
Fundraising	8,695
Total expenses	244,349
Other revenue and expenses	
In-kind gifts	343
Sub-lease income	2,300
Interest and dividend income	28
Change in value of marketable securities	72
Total other revenue and expenses	2,743
Increase in unrestricted net assets	25,670
Net assets, beginning of year	95,944
Net assets, end of year	\$ 121,614

## STATEMENT OF FUNCTIONAL EXPENSES

Year Ended December 31, 2012

	Supporting Services			
· ·		Management	<del></del>	Program and
	Program	and	Fund	Supporting
	Services	General	Raising	Services
EXPENSES				
Salaries	\$ 99,387	\$ 11,693	\$ 5,846	116.006
Payroll taxes	7,199	847	,	116,926
Tayton taxes		04/	423	8,469
Total employee compensation	106,586	12,540	6,270	125,395
OTHER EXPENSES				•
Programs	71,246	_	_	71,246
Professional fees	5,030	592	296	5,918
Occupancy	10,757	1,266	633	12,655
Travel	930	109	55	1,094
Legal and accounting	4,909	578	289	5,775
Telephone	4,074	479	240	4,793
Fundraising expense	,	-	41	41
Copier lease and maintenance	12	2	1	15
Other expenses	893	105	53	1.051
Insurance	1,849	217	109	2,174
Public relations	30	4	2	36
Postage and shipping	1,025	121	60	1,206
Operating supplies	2,386	281	141	2,807
Contract labor	94	11	6	110
Computer and software	726	85	43	854
Finance charcges	604	71	36	710
Bank charges	135	16	8	159
Professional memberships	278	74	19	370
Meals and entertainment	392	46	23	461
Investment fees	33	4	2	39
Miscellaneous expense	1,707	201	100	2,008
Total expenses before			•	
depreciation and amortization	213,694	16,800	8,424	238,917
Depreciation	4,617	543	272	5,432
Total functional expenses	\$ 218,311	\$ 17,343	\$ 8,695	\$ 244,349

## STATEMENT OF CASH FLOWS

## Year Ended December 31, 2012

	GENERAL OPERATING FUND
CASH FLOWS FROM OPERATIONS Increase in net assets Adjustments to reconcile increase in net assets	\$ 25,670
to cash flows provided by operations:  Depreciation and amortization Increase in marketable securities Increase in prepaid expenses Increase in pledges and grants receivable Decrease in accounts payable - trade Increase in accrued payroll taxes	5,432 (55) (5,774) (84,415) (1,657) 69
Net cash used in operations	(60,730)
CASH FLOWS FROM FINANCING ACTIVITIES  Net borrowing under line of credit agreement	(4,256)
Net cash used in financing activities	(4,256)
NET DECREASE IN CASH FLOWS	(64,986)
CASH AT THE BEGINNING OF THE YEAR	72,980
CASH AT THE END OF THE YEAR	\$ 7,994

#### NOTES TO FINANCIAL STATEMENTS

December 31, 2012

#### NOTE A SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### 1. Organization

Aid to Inmate Mothers, Inc. was incorporated on October 5, 1990 to provide vital support services for Alabama incarcerated mothers and their children, to work with these incarcerated mothers to provide emotional support, conduct GED classes, parenting, job skills, social abuse, and drug abuse classes aimed at providing the women the opportunity to re-enter society and have a successful relationship with their families, and to improve the relationship between the incarcerated mothers and their children.

## 2. Basis of accounting

The basis of accounting refers to when revenues and expenses are recognized in the accounts and reported in the financial statements. The accounting and financial reporting treatment applied is on a flow of economic resources measurement focus. With this measurement focus, all assets and liabilities are included on the balance sheet. Income and expense statements present increases (e.g., revenues) and decreases (e.g., expenses) in net total assets. The financial records of Aid to Inmate Mothers, Inc. are accounted for using the accrual basis of accounting. Under this method, revenues are recognized when earned and expenses are recorded at the time liabilities are incurred.

#### 3. Financial Statement Presentation

Under SFAS No. 117, the Organization is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets. In addition, the Organization is required to present a statement of cash flows.

#### 4. <u>Contributions</u>

In accordance with SFAS No. 116, contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted support depending on the existence and/or nature of any donor restrictions. Under SFAS No. 116, such contributions are required to be reported as temporarily restricted support and are then reclassified to unrestricted net assets upon expiration of the time restriction.

#### 5. Income Taxes

Aid to Inmate Mothers, Inc. is exempt from federal income tax under Internal Revenue Code Section 501(c)(3) as a public charity and, therefore, does not have any income tax expense or liability. For the year ended December 31, 2012, no unrelated business income was received by Aid to Inmate Mothers, Inc.

#### 6. Investments

Investments in marketable securities with readily determinable fair values and all investments in debt securities are reported at their fair values in the statement of financial position.

#### NOTES TO FINANCIAL STATEMENTS-CONTINUED

December 31, 2012

#### NOTE A SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

#### 7. Property and Equipment

Purchased property and equipment is capitalized at cost. Property and equipment are depreciated using an accelerated method over the estimated useful lives of the assets.

#### 8. Use of Estimates

In preparing the financial statements in accordance with accounting principles generally accepted in the United States of America, management is required to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and revenues and expenses during the reporting period. Actual results could differ from those estimates.

#### 9. Accounts Receivable

The Organization considers accounts receivable to be fully collectible; accordingly, no allowance for doubtful accounts is required. If amounts become uncollectible, they will be charged to operations when that determination is made.

#### 10. Grants Receivable

Grants receivable consist of amounts due from government agencies, based on the terms of the related grant agreements. Management periodically reviews the status of all grants receivable for collectability. Each balance is assessed based on management's knowledge of and relationship with the government agency and the age of the receivable balance. Since these amounts are believed to be fully collectible, no provision has been made for doubtful accounts.

#### NOTE B EQUIPMENT

Equipment is composed of the following:

Equipment	\$ 37,250
Less: accumulated depreciation	 28,331
	\$ 8,919

#### NOTE C DONATED SERVICES

No amounts have been reflected in the financial statements for donated services in as much as no objective basis is available to measure the value of such services; however, a substantial number of volunteers have donated significant amounts of time in the organization's program services and in its management. The organization had approximately 300 volunteers in Alabama who contributed 4,000 hours during the year ended December 31, 2012.

## NOTES TO FINANCIAL STATEMENTS-CONTINUED

## December 31, 2012

#### NOTE D LEASE

The Organization leases its office space in Montgomery, Alabama, under an operating lease which expires December 31, 2012. The lease is renewed on an annual basis. Office lease expense as of December 31, 2012 was \$12,655.

#### NOTE E LINE OF CREDIT

The Organization entered into a line of credit agreement with Compass Bank on February 11, 2009, which has a credit limit of \$30,000. This line is collateralized by all of the Organization's unrestricted assets. Terms of the credit agreement state that the interest rate is the Compass Bank Prime plus 4.60%. As of December 31, 2012, the annual interest rate was 7.85% and there was a balance due of \$11,510.